

## <u>JEFFERSON HIGH SCHOOL</u> MASTER PLANNING COMMITTEE CHARTER

## **Purpose and Role**

The goal of the Master Planning Committee (MPC) is to develop a comprehensive, equitable, integrated and visionary high school campus design. This will be accomplished by a thoughtful

work directly with the MPC to ensure that their concerns and aspirations are understood and considered.

The MPC will be an instrumental part of a multifaceted planning & stakeholder engagement process which will include District & school staff, students, community members guided by the consultant design team. Project analysis will include various types of background documents, building, site, budget and regulatory requirements that must be used in evaluating design options.

## Membership

The length of MPC membership is expected to be about 6 months through master planning.

There will be a subsequent Design Advisory Group (DAG) that will run during the schematic design and design development phases. All members of the MPC are encouraged to join the DAG.

District Staff will select and appoint MPC members through an open application process. The community.

The MPC will nominate a *Chairperson* or *Co-Chairpersons* to assist in MPC meeting agenda & presentation review, steering planning meetings and meeting protocol. *PPS staff/employees and Board members may not serve as Chairperson/Co-Chairpersons*.

The MPC should include at least one member from each of the following stakeholder groups: school parents, neighborhood parents, neighborhood associations, business associations, school program, potential site and/or capital partners, students, and teachers, in addition to a school board representative.

A member e-mail is acceptable.

If a member fails to attend two consecutive MPC meetings without reasonable excuse, or otherwise becomes unable to serve on the MPC, the Distric position on the MPC to be vacant and appoint another appropriate person to the MPC.

## **Project Team**

The project team will be composed of architects, engineers, planners, the Office of School Modernization (OSM) project managers and PPS staff. They will provide agendas, presentations and site considerations; the project team will also facilitate discussions, record input, develop analysis and options for MPC meetings.

nts of contact for the project, will oversee MPC meetings and public participation events. All communications from MPC members outside